



QUEENSLAND CANOEING INC.

NOMINATION FOR PRESIDENT (INTERESTED DIRECTOR)

THE BOARD OF QUEENSLAND CANOEING CALLS FOR NOMINATIONS FOR CASUAL VACANCY OF PRESIDENT.

PURSUANT TO THE QUEENSLAND CANOEING CONSTITUTION, CLAUSE 30.3 CASUAL VACANCIES (a) A VACANCY IN THE POSITION OF PRESIDENT SHALL BE FILLED BY THE MEMBERS BY WAY OF POSTAL VOTE.

NOMINATIONS MUST BE:

- (i) in writing on the prescribed form (including an additional supporting documentation)**
- (ii) signed by a delegate of an affiliated club; and**
- (iii) certified by the Nominee (who must be a member) expressing his or her willingness to accept the position for which he or she is nominated.**

NOMINATIONS ARE DUE BY FRIDAY 15 SEPTEMBER 2017.

QUEENSLAND CANOEING

Queensland Canoeing Inc. is the peak body for the administration of canoeing in Queensland, and seeks to promote, support and coordinate all levels and all type of paddle sports in Queensland. QC represents the interests of its members to government and the public.

RESPONSIBILITIES OF BOARD

The Board is the controlling authority and is responsible for acting on all state issues in accordance with the objects of the Association. The Board of Directors is responsible for strategic development and growth of Queensland Canoeing by ensuring QC achieves pre-determined aims, objectives and policies. The Board has final responsibility for the governance of the organisation, and in doing so strives to achieve best practice principles.

COMPOSITION OF THE BOARD.

The Board consists of maximum 7 (seven) Directors, including -

- ✓ The President (Interested Director) elected by QC Affiliated Clubs.
- ✓ The Treasurer (Interested Director) elected by QC Affiliated Clubs.
- ✓ Three (3) Interested Directors (elected by QC Affiliated Clubs).
- ✓ Maximum of two (2) Independent Directors (appointed by the Board).

ROLE OF THE PRESIDENT

The president/chairperson should:

- ✓ be well informed of all organisation activities;
- ✓ be aware of the future directions and plans of members;
- ✓ have a good working knowledge of the constitution, rules and the duties of all office bearers and sub-committees;
- ✓ facilitate effective management of committee and/or executive meetings;
- ✓ manage the annual general meeting;
- ✓ represent the organisation at local, regional, state and national levels;
- ✓ be a supportive leader for all organisations members;
- ✓ act as a facilitator for organisation activities; and
- ✓ ensure the planning and budgeting for the future is carried out in accordance with the wishes of the members.

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LEADERSHIP TRAITS

- ✓ Lead without controlling;
- ✓ Involve club or group members in decisions that affect them;
- ✓ Stimulate balanced discussion;
- ✓ Time meetings to finish on time;
- ✓ Encourage focused discussion and keep meetings on track;
- ✓ Negotiate successfully between members;
- ✓ And listen!

DESIRABLE EXPERIENCE

- ✓ Prior committee/management experience and leadership capabilities
- ✓ Understanding of sport and recreation landscape
- ✓ A keen interest in canoeing, kayaking or paddling

FREQUENTLY ASKED QUESTIONS?

How long does a Qld Canoeing President serve?

President and Directors normally serve a two-year term. The President and 2 Directors shall be elected in each year of odd number with the Treasurer and remaining Interested Directors in each year of even number.

How much time will the job take?

The President is required to attend and chair when Board meets in person at least 6 times per year. Other meetings are held by telephone if required, to respond to specific matters in advance of the next-scheduled meeting. Depending on skill set, Directors may also hold positions on Board sub-committees, undertake ex-officio roles on technical committees, or take on specific Board portfolios. Directors are also encouraged to attend State events.

The President may also be required to represent Queensland Canoeing at Australian Canoeing President meetings quarterly, and at other formal meetings, roles, and functions, as required.

PROCEDURE AND TIMELINE

1. Queensland Canoeing Board call for nominations for casual vacancy of President (Interested Director);
2. Nominations are to be received by the Executive Officer (qc.eo@canoe.org.au) by **Friday 15 Sept**;
3. Nominations received will be circulated with postal ballots to Affiliated Clubs from Monday 18 Sept;
4. Postal votes to be completed by Club Delegate, signed, scanned and returned to Queensland Canoeing by postal Ballot deadline (5PM on **Friday 29 Sept 2017**).
5. Postal vote to be scrutinised by a Justice of Peace.

MORE INFORMATION

Interested nominees are encouraged to contact QC Executive Officer should you require further information.

Greg Denny,
Executive Officer
Queensland Canoeing Inc.
W. (07) 3899 1667
M. 0414 960 728
E. qc.eo@canoe.org.au.



QUEENSLAND CANOEING INC. NOMINATION FOR PRESIDENT (INTERESTED DIRECTOR)

The Nominator

I _____ a delegate of _____
(Nominators Name) *(QC Affiliated Club Name)*

Nominate _____ for the position of _____
(Nominees Name) *(Interested Director)*

The Nominee

I _____ a member of _____
(Nominees Name) *(QC Affiliated Club Name)*

accept the nomination for election to the QC Board of Directors. In accepting the nomination for the board of Directors, I acknowledge my understanding of and my willingness to accept the duties and liabilities of director as outlined by the Corporations Law.

(Signature of Nominee)

(Date)

(Signature of Nominator)

(Date)

Nominee Contact Information.

(H): _____

(W): _____

(M): _____

(Email): _____

(Address): _____

(Suburb): _____

(Post Code): _____

